

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, November 16, 2021

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Chair Sophia Scherman via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present:	Sophia Scherman, Bob Gray, Lisa Medina, Elliot Mulberg
Directors Absent:	Tom Nelson
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent:	None
Associate Directors Present:	Paul Lindsay
Associate Directors Absent:	None
General Counsel Present:	Ren Nosky, JRG Attorneys at Law
Consultants Present:	None

Public Comment

Nothing to report.

1. Future Florin Resource Conservation District Board Meeting by Teleconference

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

In summary, the Board has conducted board meetings by teleconference since April 21, 2020. On September 30, 2021, Executive Order No. N-29-20, which allows for board meetings to be conducted by teleconference expired. On September 15, 2021, the Governor passed Assembly Bill (AB) 361 extending the allowance of public board meetings to be conducted by teleconference effective October 1, 2021, through December 31, 2023. At the September regular board meeting, the Board concurred that meetings continue to be conducted by teleconference in accordance with AB-361. To meet by teleconference under AB-361, local agency boards must include an initial agenda item to consider finding that the circumstances allowing a teleconference meeting under AB-361 exist. After the initial meeting, if 30 days or less have elapsed since the last meeting, an agenda item should be included to renew the determination that meeting in person presents health risks. However, if more than 30 days have passed, an initial agenda item must be included to re-authorize meeting by teleconference under AB-361.

By unanimous consent, the Board found by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code § 54953, subd. (e)(1)(C). 3/0: Ayes: Medina, Mulberg, and Scherman.

2. Proclamations and Announcements

Nothing to report.

3. Consent Calendar

- a. Minutes of Regular Board Meeting of October 19, 2021
- b. Accounts Payable Check History – October 2021

- c. Board and Employee Expense/Reimbursements – October 2021
- d. Active Accounts – October 2021
- e. Bond Covenant Status for FY 2021-22 – October 2021
- f. Year to Date Revenues and Expenses Compared to Budget – October 2021
- g. Cash Accounts – October 2021
- h. Consultants Expenses – October 2021
- i. Major Capital Improvement Projects – October 2021

MSC (Medina/Mulberg) to approve Florin Resource Conservation District Consent Calendar items a-i. 3/0: Ayes: Medina, Mulberg, and Scherman.

4. Florin Resource Conservation District Reserve and Capital Investment Policy

Finance Manager Patrick Lee provided background on the Reserve and Capital Investment Policy (Policy) to the Board using a PowerPoint.

Mr. Lee presented four (4) options to the Board, explaining the pay-as-you-go method, which is the first method below, allows the District the most flexibility.

The four (4) options are as follows:

1. Monitor the Asset Management Program and ensuring appropriate funding for future capital projects.
2. Defer annual water rate adjustments to control the level of reserves.
3. Increase the Operating Reserve from 120 days of O&M to 180 days.
4. Establishing a Rate Stabilization Reserve Fund.

Staff recommended keeping the Policy unchanged.

Director Bob Gray joined the meeting.

Director Elliot Mulberg thanked staff for bringing this item to the Board and mentioned his hope for the Rate Stabilization Reserve Fund. Mr. Kamilos explained the Rate Stabilization Reserve Fund is problematic as long as the District has debt to pay because the District cannot set aside reserve funds and then have that money slipped back in to make up for operating income that wasn't made through revenue.

There was a long discussion on rates and expenses. Mr. Kamilos mentioned staff will show to the Board how the money that is growing is being earmarked to the different projects in the Capital Improvement Program.

5. General Manager's Report

Mr. Kamilos presented the item to the Board.

He provided an update on a few items regarding the American Rescue Plan Act funds, cybersecurity water threats, and the Dickens Street Faire.

6. Elk Grove Water District Operations Report – October 2021

Mr. Kamilos presented the EGWD Operations Report – October 2021 to the Board.

While Mr. Kamilos spoke about water quality and pressure complaints, Chair Scherman asked if staff could bring a faucet screen to the Dickens Street Faire to show customers and explain how they effect water pressure. Staff will bring a faucet screen to the Dickens Street Faire and brainstorm other items to bring to better educate customers.

7. Directors Comments

The Board agreed to cancel the December meeting unless there was an item that could not wait until January.

Adjourn to Regular Board Meeting on TBD.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP